The "X" indicates items needed to submit.

**TO BE FULLY ADMITTED, A STUDENT MUST HAVE ON FILE THE FOLLOWING INFORMATION:**

- X Application
- X Application fee of $20 (non-refundable) in the form of a money order. Personal checks are not accepted.
- X **Official high school transcript mailed from the high school with an official signature and seal.**
  **(Please send a current copy of your transcript now and send the final transcript after graduation)**
- X Official G.E.D. scores mailed from the testing agency.

**TRANSFER STUDENTS MUST SUBMIT THE FOLLOWING IN ORDER TO BE FULLY ADMITTED:**

- X Application
- X Application fee of $20 (non-refundable) in the form of a money order. Personal checks are not accepted.
- X Official college transcript from ALL colleges attended.
- X If transferring less than 12 hours, student must request official high school transcript.
- X A Transfer Student Reference Sheet completed by the chief student affairs officer of the last college attended.

**TO COMPLETE A STUDENT’S ADMISSIONS FILE, THE FOLLOWING IS NEEDED:**

- X $150.00 Room Reservation Fee
- X $150.00 Registration Fee
- X Copy of Social Security Card
- X Copy of Insurance Card
- X Room Reservation Form
- X Medical Examination Form
- X Copy of Immunization Records
- X Copy of ACT/SAT scores (used for diagnostic purposes only)

**FINANCIAL AID INFORMATION:**

- X File your FAFSA (Free Application for Federal Student Aid) on-line at www.fafsa.ed.gov

The Texas College Code is: 003638

Please call the Financial Aid Office (903) 593-8311 ext. 2278 or 2331 to verify your Financial Aid File.

Notice of Non-Discrimination

Texas College does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religion, national origin, sex, age, disability, or veteran status. The Vice President of Academic Affairs has been designated to handle student inquiries regarding non-discrimination policies and the Director of Human Resources has the responsibility for faculty-staff concerns in this regard. Contact information is:

Texas College
Attn: Vice President of Academic Affairs/Compliance Officer
Office of Academic Affairs/Martin Hall 1st floor
2404 North Grand Avenue
Tyler, Texas 75702
(903)593-8311 ext. 2243 office

Texas College
Attn: Director of Human Resources
Martin Hall, 1st floor
2404 North Grand Avenue
Tyler, Texas 75702
(903)593-8311 ext. 2201 office
(903)593-4277 fax

Revised April 14, 2010