



OFFICE OF BUSINESS AND FINANCE

Dear Students,

In preparation for the upcoming Spring 2022 term, we encourage you to order your course materials and textbooks early. Given the recent volatility in supply chains across the U.S. due to COVID-19, as well as the expected record demand for home delivery during the holiday season, early ordering and ordering digital materials gives you the best chance to avoid delays due to shipping or unforeseen inventory challenges.

To address the expected demand and potential issues, the Online Bookstore is taking the following actions:

- Ordering textbook stock earlier and adding additional resources to their supply chain group
- Increasing customer service support
- Adding language on the website with reminders about ordering early
- Adding digital course material options wherever possible

We encourage you to visit the Online Bookstore's website (<https://texascollege.textbookx.com/institutional/index.php>) as soon as possible to review your course material list. In fact, it is always good practice to log in at least once before every term so that you can review your registered courses and the materials that your professors and instructors assigned to you. Students have the freedom to shop and compare pricing with other textbook providers, so even if you do not order from the official Online Bookstore, we still encourage you to visit the website to review what has been assigned and order early from any provider.

Thank you,

Ms. Millicent L. Rickenbacker, MBA
Vice President for Business and Finance