



## 2019-2020 Marital Separation Verification Form

Name \_\_\_\_\_

Student ID# \_\_\_\_\_

Email Address \_\_\_\_\_

**Please print in ink or type the answers on this form. This form is part of your financial aid application.**

If you are a dependent student, write the name and social security number of the parent whose information you used to complete your application.

Name \_\_\_\_\_

Student ID# \_\_\_\_\_

**Dependent Student:** On your financial aid application you indicated your parents (stepparents) are separated, but not divorced. Answer the following questions from YOUR parents' point of reference regarding the marital status. The parent whose information was used to complete the financial aid application should complete the form.

Note: If you applied for financial aid last year indicating separated marital status for either yourself or your parents, provide legal court documents for divorce proceedings. If you did not, proceed to answer the questions below. If after reviewing your file, we notice you are still filing separate, we will be requesting updated status on the marital status along with current legal documents.

**Independent Student:** On your financial aid application you indicated you are separated, but not divorced. Answer the following questions regarding your marital status.

1. Spouses legal name \_\_\_\_\_ Student ID# \_\_\_\_\_

2. Spouse's current residential address  
\_\_\_\_\_

3. Spouse's employer's name and address  
\_\_\_\_\_

4. **Marriage Date:** Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

**Separation Date:** Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

5. **Federal tax information:** What year (s) did you and your spouse file a joint tax return? (Check all that apply)

Tax Year 2015

Tax Year 2016

Tax Year 2017

Other Year (specify) \_\_\_\_\_

Never File Joint

6. **Benefits received:** Since your separation, do you receive child support or TANF?  Yes  No

Have applied for benefits?

Yes  No

If yes, explain the status of the application: \_\_\_\_\_

7. What are the monthly rent/mortgage and utilities amounts? Rent/Mortgage \$ \_\_\_\_\_

Utilities \$ \_\_\_\_\_

Vehicles \$ \_\_\_\_\_

Who pays these expenses? \_\_\_\_\_

Name \_\_\_\_\_

Student ID# \_\_\_\_\_

If you receive public assistance or monetary assistance from family, provide notarized statements or other documentation to support this.

8. **Divorce intentions:** Do you intend to proceed with the divorce?    Yes    No

9. **Court date:** Do you have a court appearance date for the divorce proceedings?    Yes    No

10. **Reference letters:** if you do not have a court date for the divorce proceedings or are not pursuing a divorce at this time, and you still want to provide evidence of your separation, you must attach **a letter which confirms your separation claim from a professional**, on their correspondence letterhead. For example, your pastor, your marriage counselor, or your attorney can provide such a letter.

11. **Testimonials:** Provide notarized statements from two people, other than relatives, that know of your marital situation.

12. Provide 2016 W-2's and 2017 W-2's along with the required documents. 2016 W-2's and 2017 W-2's are required in order to continue processing your file.

13. Special documentation: As requested by the Financial Aid Office.

By signing this form, you agree to provide information that will verify the accuracy of your information, if requested. If you purposely give false or misleading information, you will be referred to the Office of Inspector General. If you purposely give false or misleading information in order to qualify for Title IV funds, you may be fined, sent to prison, or both.

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_

As per HB 1922 (Subtitle A, Title 5, Government Code, Chapter 559), it is the policy of the state that an individual is entitled, on request, to receive, review and/ or correct any information about the individual, which has been submitted to LSC-O, with few exceptions. The information that LSC-O collects will be retained and maintained as required by Texas record retention laws (Section 441.180 et seq. of the Texas Government Code) and rules.

Return Form to:  
The Office of Financial Aid  
2404 North Grand Ave.  
Tyler, Texas 75702  
Telephone: (903) 593-8311 Fax: (903)593-9607  
Email:financialaid@texascollge.edu